



SCHEDULE C WORKSHEET

Business Name (if any) _____
 Business Address _____
 Federal ID # _____
 Is this your first year in business (yes or no)? _____
 Did you make payments requiring a Form 1099? _____

Income		Business Expenses (cont.)	
Forms 1099 (NEC, MISC and K)	\$	Legal and professional services	\$
Cash and Checks	\$	Office Expense	\$
Venmo, Zelle and etc.	\$	Pension/profit sharing plans	\$
Business Expenses		Rent or Lease (office or business)	\$
Advertising	\$	Repairs and maintenance	\$
Commissions and fees	\$	Supplies	\$
Contract Labor	\$	Other Taxes (Payroll)	\$
Depletion	\$	Travel (Transportation)	\$
Depreciation	\$	Travel (Lodging)	\$
Health Insurance (for you)	\$	Travel (Meals)	\$
Health Insurance (for employees)	\$	Meals (Meals with clients)	\$
Insurance (other than health)	\$	Meals (Staff Meals)	\$
Interest	\$	Meals (Event Meals)	\$
Mortgage (If paid for business)	\$	Bank and CC Charges	\$
License/ Dues	\$	Tools	\$
Telephone	\$	Uniforms	\$
Utilities (office or business)	\$	Internet	\$
Wages (W-2's Issued)	\$	Continuing Education	\$
Merchant Fees	\$	Security	\$

Use next page if you have business mileage and/or a home office. For business vehicle expenses the IRS only lets you take the percent of business use for the mileage or the actual expenses.

Business use of car or truck		Business use of home	
Total Mileage for year	mi	Home office Square footage	
Business miles	mi	Total home square footage	
Vehicle description		Mortgage Interest	\$
Date placed in service		Real estate taxes	\$
Please answer yes or no to the question below.		Insurance	\$
Is another vehicle available for personal use?		Rent	\$
Was the vehicle available for personal use off duty?		Repairs and Maintenance	\$
Was the vehicle use primarily by a more than 5% owner?		Utilities	\$
Is there evidence to support the business use claimed?		HOA dues	\$
If yes, ' is the evidence written?			
Was the vehicle leased?			
Actual Vehicle Expense			
Parking Fees	\$		
Tolls Fees	\$		
Gasoline, oil, repairs etc.	\$		
Vehicle registration and license fee	\$		
Vehicle lease or rental fees	\$		